



PROFESSIONAL DIPLOMA IN PUBLIC ADMINISTRATION - OTHM

Duration: 6 Months

WES
Recognised



Table of **Contents**

WHAT IS SNATIKA? 02

**SNATIKA PROFESSIONAL DIPLOMA IN PUBLIC
ADMINISTRATION - OTHM 04**

PROGRAM OVERVIEW 05

ADMISSION PROCESS 08

INFORMATION 09

WHAT is SNATIKA?

Back in 2020, we saw many hard-working senior professionals stuck in the same position without any prospect for growth. The simple but overlooked reason for this glass ceiling was the lack of reputed academic qualifications on their CV. This lack haunted their career prospects during the pandemic and the subsequent economic disruption. It might be even more so in the future.

The situation was unfair because, due to their commitments and age, senior professionals were deprived of opportunities to pursue any reputed qualifications without hurting their career prospects, financial stability, or family commitments. The idea of enrolling for a Diploma/Certificate, moving away from their hometown, and quitting their jobs was impractical and scary.

Being in the education industry for years, we wanted to help them out of this rough spot. Above all, we wanted to create a online platform where they could pursue their Diplomas or Certificates without quitting their jobs, moving away from their families, or getting into debt without a source of income.

This is how SNATIKA was created in Mumbai, India. Our founders and the team had decades of experience in the education industry, which gave us a head start. We knew our adult learners needed nothing less than a reputed and globally recognised diploma to make it to the top. We partnered with reputed international education institutions to provide our learners with academic qualifications. SNATIKA has also been ISO certified for its Admission Process and Academic Delivery Process. We continue to provide one of the largest bouquet of programs exclusively for senior professionals across different domains.

Our mission is to serve senior working professionals with a fair opportunity to pursue career-enhancing professional programs on our state-of-the-art Learning Management System.

SNATIKA™
Boosting Careers of Professionals

Count on Our Qualifications



Learners are guided by SNATIKA at each level to choose the right program, and the final decision to provide admission rests with SNATIKA. SNATIKA's admission process ensures that only those learners who are apt for the program get admitted to our programs. Learners are provided with the right resource material, academic support, and timely assistance for them to successfully complete their program. We are able to provide this across genders, races, time zones, and geographies because of a strong academic delivery process, which is aptly supported by our PhD/ Doctorate facilitators. SNATIKA's academic delivery process ensures this is done flawlessly.

SNATIKA is certified for ISO 9001:2015 for "Admission Process & Academic Delivery Process."



Universidad Católica San Antonio de Murcia (UCAM) is a fully accredited European University founded in the year 1996. The university is strategically located in Murcia, Spain, with a Campus of more than 16,000 students and around 1,000 professors. The World University Ranking especially highlights the internationalisation capacity of UCAM. The university has a diverse academic offer, constantly adapting and consistent with the real needs of society. MBA degree is awarded by UCAM under the provision of university private degrees - Título Propio.

SNATIKA learners are awarded MBA degrees from UCAM.



Arden University, a UK-based private institution, offers over 90 career-focused programs at its Coventry headquarters and study centers in Birmingham, Manchester, London, and Berlin. Providing flexible education options, Arden emphasizes quality education with global accessibility. Accredited by prestigious bodies like the British Psychological Society, Arden delivers flexible online and blended learning courses tailored to contemporary needs.

Learners are awarded MBA / MSc or BA degrees from Arden University.



OTHM, UK, is an awarding body which is approved and regulated by Ofqual - Office of the Qualification and Examinations Regulations, UK (a UK government department). Ofqual is responsible for maintaining standards and confidence in international qualifications. Ofqual also regulates the National Curriculum Assessments in England. OTHM aims to support professions and industry by providing excellent qualifications that contribute for a highly qualified and experienced workforce.

SNATIKA is an accredited/ approved training partner of OTHM.



QUALIFI, UK is recognised as an Awarding Organisation (AO) by Ofqual-Office of the Qualification and Examinations Regulations in the UK. QUALIFI must assure the regulators to continue the General Conditions of Recognition in England and that of the approved centres must meet the same exacting standards. And these qualifications combine UK standards with relevant international content, so learners can achieve their full potential in today's global economy.

SNATIKA is an accredited/ approved training partner of QUALIFI.



Buckingham University is the oldest of Britain's independent universities and the only one in the UK with a Royal Charter. The university is ranked in the Top 10 by The Complete University Guide 2023 for Student Satisfaction and by The Times and The Sunday Times Good University Guide 2022 for Teaching Quality. It has also been awarded the QAA Quality Mark for meeting or exceeding UK expectations for quality and standards.

This partnership with the university is through LGS.



The University of Gloucestershire, a UK state university, is the degree awarding institution. It is located in the edge of the stunning Cotswolds and has three campuses which are based in Cheltenham and Gloucester. The University is a diverse, vibrant community of 12,000 students and 1,500 staff. The University has scored 90/100 and are placed in the top tier of the new SOS-UK net zero ranking. Ranked 6th globally in the Postgraduate Research Experience Survey, 2019.

This partnership with the university is through IDM.



London Graduate School, UK offers excellent university programmes designed for students to gain knowledge and skills for a fast-changing and complex world. LGS promotes learning and sharing of knowledge by offering a blend of teaching and learning methods that combine personal and professional development with world-class academic knowledge. We have partnered with LGS to provide UK university degrees.

Learners are awarded degrees from a UK University through LGS.

SNATIKA PROFESSIONAL DIPLOMA IN PUBLIC ADMINISTRATION - OTHM

The Professional Program in Public Administration, leading to the OTHM Level 7 Diploma in Public Administration, spans 6 months and delves into crucial aspects of the public sector. It covers topics such as Managing and Leading in the Public Sector, Public Service Reform and Innovation, Policy and Politics – Theory and Analysis, Managing Public Finance, Managing Public Sector Projects, and Advanced Research Methods. This program equips learners with the skills needed to navigate the complexities of public administration, fostering strategic thinking and innovative approaches to address challenges. Through a comprehensive curriculum and emphasis on advanced research methods, participants gain insights that contribute to effective public sector leadership.



Who is it meant for?

SNATIKA's Professional Diploma in Public Administration is suitable for:

- Civil Servant
- CSR Heads
- Senior Business Consultant
- Policy and engagement manager for a government body
- Professionals who are currently in the field of public management and public service

Eligibility

The eligibility criteria for Professional Program in Public Administration are:

- ▶ Minimum 2 Years of work experience in Public Administration field for Graduates
- ▶ Minimum 5 Years of work experience in Public Administration field for Non-Graduates*

*Only a very small percentage of applicants are approved on the basis of Recognition of Prior Learning (RPL)

MODULES

UNITS COVERED

- Managing and Leading in the Public Sector
- Public Service Reform and Innovation
- Policy and Politics – Theory and Analysis
- Managing Public Finance
- Managing Public Sector Projects
- Advanced Research Methods

OVERVIEW

SNATIKA's Professional Diploma in Public Administration is delivered by SNATIKA through our own LMS. Our Subject Matter Experts have designed the pedagogy that will meet the demands and fulfil the needs of a busy working professional. Our PhD-level Masters Guides will help you through the program.

Program Overview

Unit Specifications

Unit 1: Managing and Leading in the Public Sector

Unit Aims

The aim of this unit is to equip learners' with key concepts, issues and challenges that a public sector organisation might face in the 21st Century. Exploring how managers develop their management and leadership skills to manage stakeholders, organisational change and complex decision making. Learners will develop skills and knowledge to enhance their leadership competencies, analyse leadership theories and enhance their decision-making abilities to enable them to work more effectively in the public sector organisation.

Learning Outcomes

- ▶ Be able to understand key issues and challenges for public service organisations
- ▶ Be able to understand theories and concepts of leadership and management and their applications in the public service organisations
- ▶ Be able to examine the role of leadership in the public service organisation



Unit 2: Public Service Reform and Innovation

Unit Aims

This unit will support learners' develop their innovative managing and leadership skills to develop innovation for public service reform. Learner will develop skills and critically analyse strategies to manage change, innovation, issues and challenges for the public sector reform.

Learning Outcomes

- ▶ Be able to examine trends of innovation in the public sector.
- ▶ Be able to understand the concept of e-government in the public sector.
- ▶ Be able to understand the impact of innovation for public service reform.



Unit 3: Policy and Politics – Theory and Analysis

Unit Aims

This unit will support learners' to evaluate key theories and examine the local, national and global impact of public policies to society including addressing political issues. You will learn how to make decisions, analyse political debates, identify issues and manage arguments, structure, and agency within an ethical code of conduct as a public administrator.

Learning Outcomes

- ▶ Be able to understand the historical perspective and key theories of public policy
- ▶ Be able to understand the cycle of public policy from formulation to implementation.
- ▶ Be able to understand public policy analysis and decision making



Unit 4: Managing Public Finance

Unit Aims

The aim of this unit is to equip learners' with the knowledge and skills of how public finance management rules, laws and regulations help leaders to evaluate and assess expenditure, income and budget for public sector organisations. Learners will be able to gain understanding of different theories, conduct comparative analysis across different economics around the world, understand governance issues and evaluate key financial concepts to develop their conceptual framework to work effectively in managing public finance.

Learning Outcomes

- ▶ Be able to understand public sector expenditures, taxation and financing.
- ▶ Be able to understand the concept of public financial management to support economic stability, growth and long-term sustainability.



Unit 5: Managing Public Sector Projects

Unit Aims

Public sector projects have a great impact on the society and the economy. It is a challenging part of the public administrators' and managers' job to administer, manage and lead high value projects and optimise project outcomes. In this unit, learners will learn how to evaluate the effectiveness of the project to create public value. Learners will explore how to conduct feasibility studies of the project; plan, initiate, control, monitor and review by acquiring both practical and theoretical skills to manage a successful public project.

Learning Outcomes

- ▶ Be able to understand the effectiveness of project management techniques to create public value.
- ▶ Be able to understand the project planning, initiation, controlling, closure and review stages of public sector projects.



Unit 6: Advanced Research Methods

Unit Aims

The unit aims to equip learners with the practical, technical, and methodological skills required to conduct independent research for their research project in the domain of public administration and management broadly defined. It recognises that conducting research requires the development of specific and generic research skills, including understanding the research design process, understanding different techniques for conducting research in business and management studies, and appreciating the ethical and social implications of undertaking high value research. This unit will enable learners to develop critical awareness of key research skills as researchers and/or independent practitioners.

Learning Outcomes

- ▶ Be able to develop research approaches in a public administration context.
- ▶ Be able to critically review literature on a relevant public administration topic.
- ▶ Be able to design research methodologies for a public administration context.
- ▶ Be able to develop and critically evaluate a research proposal.



What will you earn?



Level 7 Diploma
OTHM, UK



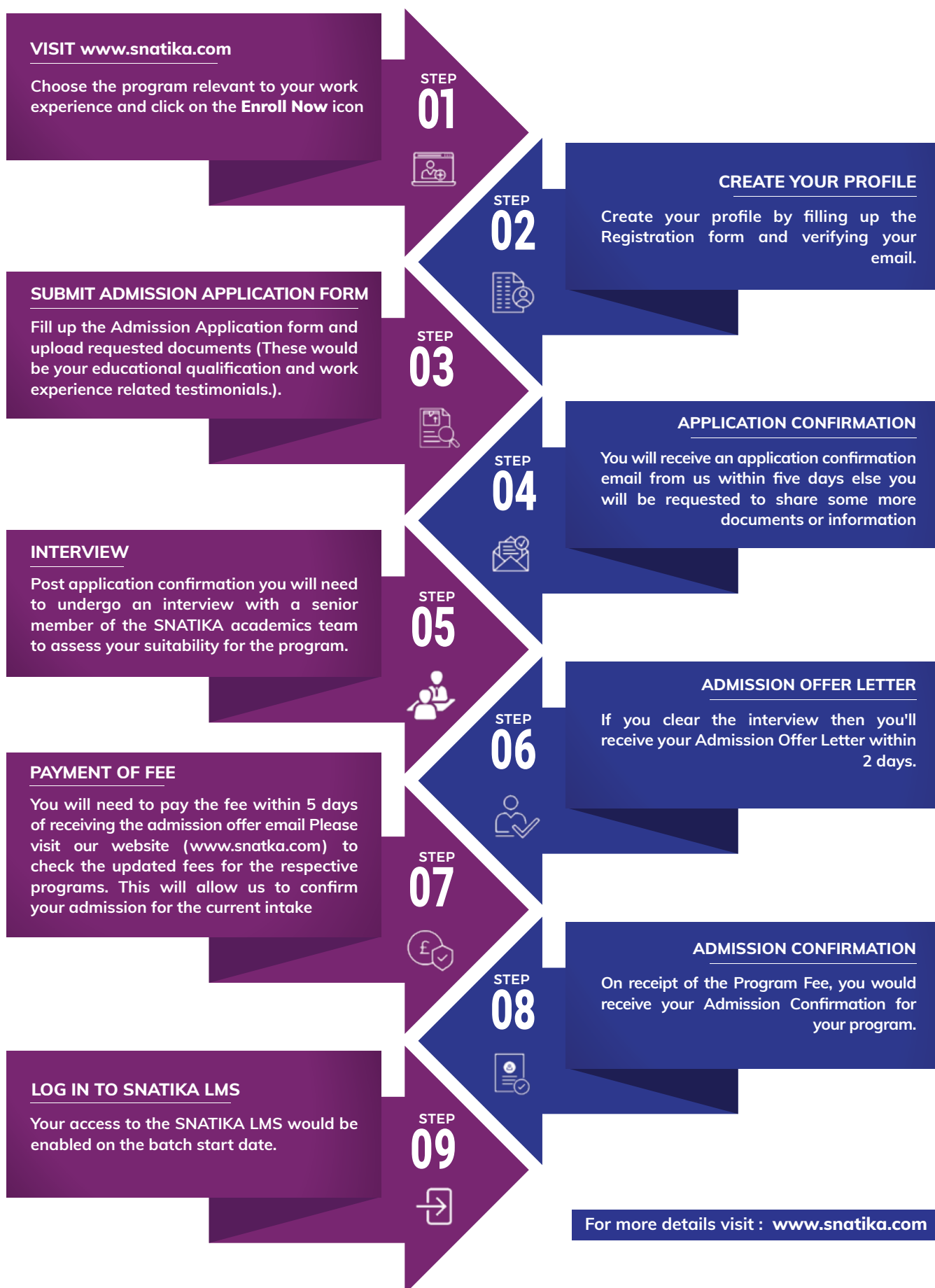
Professional Program Certificate
SNATIKA

Disclaimer: The above images are for reference purposes only.

Admission Process

SNATIKA has limited seats for each program. Therefore we follow a first-come, first-served process of admission and applications are evaluated as soon as they are received. The earlier you apply, the better your chances are for securing your admission to our Professional Diploma given that all the documents and requirements are satisfied.

The step-by-step admission process is outlined below.





INFORMATION

State of the Art LMS

The program delivery happens through the robust and user friendly SNATIKA LMS (Learning Management System). It is accessible 24x7 from anywhere in the world.

The SNATIKA Pedagogy

Our Masters programs have been designed by SNATIKA's Subject Matter Experts who have decades of experience in the education industry. The pedagogy is smartly designed to fit the program content into the busy schedules of professionals. You will need just 2 - 3 hours of daily input to succeed in the program.

The immersive nature of the syllabus, coupled ideally with the learner's experience, makes the program easier to comprehend and complete in the shortest duration. The assignment based assessment makes the learner grasp the concepts from the roots and enhances the research, critical thinking, and writing skills thereby.

PhD Level Guides

SNATIKA learners will be supported by our PhD level Guides upon the batch start date. SNATIKA's PhD level Subject Matter Experts will help you with all the challenges you face academically throughout the program.

Session Dates

Aspiring candidates may join in any one of our yearly sessions. You can check our website for current information on the closing date of admissions and the batch start date (www.snatika.com).

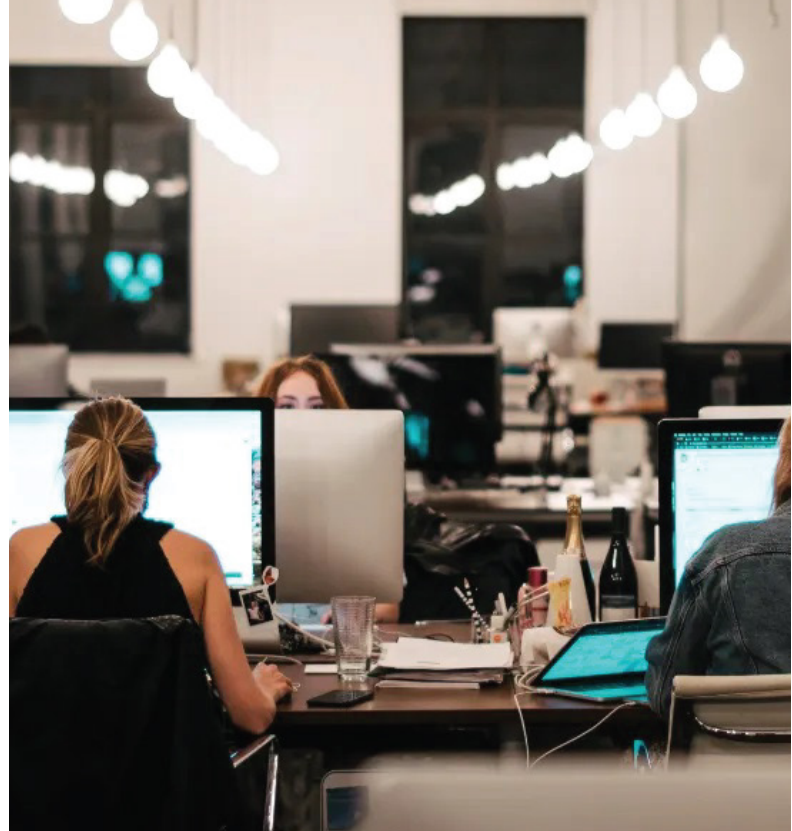
Selection Process

Selection is based on the details provided during the application process. Admission is granted on a first-come-first-served basis.

Program Format- Online

The entire duration of the master's program is delivered through our state-of-the-art LMS (Learning Management Systems).

Your entire learning journey will be managed and recorded by our LMS. You can access your program content, take quizzes, upload assignments and raise tickets for queries.



Duration of the Program

The duration of the program is 6 months.

This duration only changes in case you fail to meet the requirements of the assignment and the deadline passes.

The time commitment required for SNATIKA's Professional diploma is minimal since the programs are formulated for working professionals. You merely need to commit 8-10 hours a week to your studies.

Program Fees

Please visit our website to check the updated fees for the respective programs (www.snatika.com).

All learners are required to deposit the fee in full within 5 days of receiving the admission offer letter email.

To ease the financial burden on your shoulders, we offer an Instalment option for depositing the program fee.

SNATIKA

provides the following professional programs from OTHM (partial list shared)

Level 7 Diploma in Strategic Marketing

Level 7 Diploma in Risk Management

Level 7 Diploma in Project Management

Level 7 Diploma in Public Administration

Level 7 Diploma in Accounting & Finance

Level 7 Diploma in Coaching & Mentoring

Level 7 Diploma in International Business Law

Level 7 Diploma Human Resources Management

Level 7 Diploma in Health & Social Care Management

Level 7 Diploma in Logistics & Supply Chain Management

Level 7 Diploma in Police Leadership and Management

Level 7 Diploma in Strategic Management and Leadership

Level 7 Diploma in Tourism and Hospitality Management

Level 7 Diploma in Education Management and Leadership



SNATIKATM

Boosting Careers of Professionals



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